

# **PHILIPPINE BIDDING DOCUMENTS**

(As Harmonized with Development Partners)

## **Procurement of Computer Accessories**

ABC = 1,183,200.00 Php

Government of the Republic of the Philippines

**UNIVERSITY OF THE PHILIPPINES CEBU**



**Sixth Edition  
July 2020**

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# *Glossary of Acronyms, Terms, and Abbreviations*

**ABC** – Approved Budget for the Contract.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means “delivered duty paid.”

**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

**FCA** – “Free Carrier” shipping point.

**FOB** – “Free on Board” shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.



# ***Section I. Invitation to Bid***

**Republic of the Philippines  
University of the Philippines Cebu  
Lahug, Cebu City  
BIDS AND AWARDS COMMITTEE**

## **INVITATION TO BID FOR *Procurement of Computer Accessories***

1. The *University of the Philippines Cebu*, through the *GAA 2020* intends to apply the sum of ***One Million One Hundred Eighty-Three Thousand Two Hundred Pesos (Php1,183,200.00)*** being the ABC to payments under the contract for ***Procurement of Computer Accessories***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *University of the Philippines Cebu* now invites bids for the above Procurement Project. Delivery of the Goods is required by ***60 days after receipt of NTP***. Bidders should have completed, within ***the last two (2) years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from ***University of the Philippines Cebu BAC Office*** and inspect the Bidding Documents at the address given below from ***8:00AM-5:00PM***.
5. A complete set of Bidding Documents may be acquired by interested Bidders on ***December 3, 2020*** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***One Thousand Five Hundred Pesos Only (Php1,500.00)***. The Procuring Entity shall allow the bidder to present its proof of payment for the ***fees in person or through email***.
6. The *University of the Philippines Cebu* will hold a Pre-Bid Conference on ***December 10, 2020; 2:00PM*** at the ***BAC Office Room 207 Admin Building, University of the Philippines Cebu, Gorordo Avenue, Lahug, Cebu City*** and/or through video conferencing or webcasting ***via Zoom***

<https://up-edu.zoom.us/j/81821219423>

Meeting ID: 818 2121 9423

Passcode: iQE00mk8

which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before ***December 23, 2020; 2:00PM***. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on ***December 23, 2020 3:00PM*** at the given address below ***BAC Office Room 207 Admin Building, University of the Philippines Cebu, Gorordo Avenue, Lahug, Cebu City*** and/or through video conferencing or webcasting *via Zoom*

<https://up-edu.zoom.us/j/83655044909>

Meeting ID: 836 5504 4909

Passcode: GqFZ9DoT

Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The ***University of the Philippines Cebu*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**Bids and Awards Committee through**

**Emma Gandionco/ BAC Secretariat Chair**

UP Cebu, Lahug, Cebu City

Tele/Fax No. 032-233-3497

Contact's email add: bac\_sec.upcebu@up.edu.ph

12. You may visit the following websites:

For downloading of Bidding Documents: ***Invitation to Bid: Procurement of Computer Accessories***

*December 3, 2020*

Lorel S. Dee, M.D.  
BAC Chair

## ***Section II. Instructions to Bidders***

### **1. Scope of Bid**

The Procuring Entity, *University of the Philippines Cebu* wishes to receive Bids for the *Procurement of Computer Accessories*, with identification number *G20-14*.

The Procurement Project (referred to herein as “Project”) is composed of *27 items*, the details of which are described in Section VII (Technical Specifications).

### **2. Funding Information**

2.1. The GOP through the source of funding as indicated below for *2020* in the amount of *One Million One Hundred Eighty-Three Thousand Two Hundred Pesos (Php1,183,200.00)*.

2.2. The source of funding is:  
NGA, the General Appropriations Act or Special Appropriations.

### **3. Bidding Requirements**

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

### **4. Corrupt, Fraudulent, Collusive, and Coercive Practices**

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.

- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## 7. Subcontracts

- 7.1. The Procuring Entity has prescribed that:  
Subcontracting is not allowed.

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address **University of the Philippines BAC Office, Rm 207 Administration Building, Gorordo Avenue, Lahug, Cebu City** and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *the last two years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## 12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
  - a. For Goods offered from within the Procuring Entity's country:
    - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
    - ii. The cost of all customs duties and sales and other taxes already paid or payable;

- iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
  - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
- i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

### **13. Bid and Payment Currencies**

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:  
Philippine Pesos.

### **14. Bid Security**

- 14.1. The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until *April 23, 2021*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

### **15. Sealing and Marking of Bids**

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## **16. Deadline for Submission of Bids**

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

## **17. Opening and Preliminary Examination of Bids**

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **18. Domestic Preference**

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## **19. Detailed Evaluation and Comparison of Bids**

19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the

**BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as follows:

One Project having several items which shall be awarded as separate contracts per item.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## **20. Post-Qualification**

20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## *Section III. Bid Data Sheet*

### **Bid Data Sheet**

<b>ITB Clause</b>	
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> <li>a. <b><i>Procurement of Computer Accessories</i></b> <b><i>Procurement of Computers</i></b></li> <li>b. completed within <b><i>the last two years</i></b> prior to the deadline for the submission and receipt of bids.</li> </ul>
7.1	<b><i>Subcontracting is not allowed</i></b>
12	The price of the Goods shall be quoted DDP <i>University of the Philippines Cebu, Lahug, Cebu City</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ul style="list-style-type: none"> <li>a. The amount of not less than <b><i>Twenty-Three Thousand Six Hundred Sixty-Four Pesos (Php23,664.00)</i></b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>b. The amount of not less than <b><i>Fifty-Nine Thousand One Hundred Sixty Pesos (Php59,160.00)</i></b> if bid security is in Surety Bond.</li> </ul>
19.3	<b><i>The project will be awarded per item as follows (see list of items in next page)</i></b>
20.2	<b><i>Supplier must be an authorized dealer, partner or reseller of the computers.</i></b>

PR	Office	Name of Item	Specifications	Qty	Unit	ABC	
						Unit Price	Total
3915	CSS	Printer	Multifunction Continuous Inkjet Printer Printing type: Color, Black and White Printing Technology: Inkjet Print Resolution: 4800x1200 dpi Print Speed Black: 33 ppm Print Speed Color: 20 ppm Paper Size: A4, Legal, Letter Included bottle yield: Black and color Standard Warranty Compatibility: Windows 7, 8, 10 or later, macOS Comes with power adaptor and printer cable	10	unit	14,000.00	140,000.00
		Ink	Inkjet Ink, Color Black Ink compatible for the multifunction inkjet printer	50	pc	700.00	35,000.00
		Ink	Inkjet Ink, Color Cyan Ink compatible for the multifunction inkjet printer	30	pc	700.00	21,000.00
		Ink	Inkjet Ink, Color Magenta Ink compatible for the multifunction inkjet printer	30	pc	700.00	21,000.00
		Ink	Inkjet Ink, Color Yellow Ink compatible for the multifunction inkjet printer	30	pc	700.00	21,000.00
3917	CSS	USB	Dual-USB Drive 3.0, 64GB, compatible with Android devices/micro USB	200	pc	1,000.00	200,000.00
3888	COS	Headset	USB Computer headset Enhanced digital and in-line controls Noise cancelling	5	pc	3,000.00	15,000.00
		Webcam	Webcam with microphone, with USB port Full HD 1080p video capture Built-in microphone with automatic noise reduction	5	pc	8,000.00	40,000.00
3907	CCAD	USB	Flash Drive - USB 3.0, 64GB, Dual drive for android smartphones	132	pc	650.00	85,800.00
3949	BAC	Camera	Camera with microphone <i>Resolution:720/30fps</i> <i>Focus type: Auto focus</i> <i>Lens technology: Standard</i> <i>Built-in Mic: Mono</i> <i>Universal clip fits laptop LCD or monitor</i>  <b>USB Document Camera</b> <i>8x mechanical zoom capacity</i> <i>Shooting area:16.5"x12.4"</i> <i>Frame rate:30fps</i> <i>Lamp: built-in LED on camera head</i> <i>USB image transmission: USB 2.0 (489 mbps)</i> <i>Video/audio recording</i> <i>Built-in microphone</i> <i>Image capture: single or continuous capture</i>  <b>Drawing Tablet</b> <i>Active area: 10"x5.6"</i> <i>Suitable for both right and left handed users</i> <i>Pencil-like stylus</i> <i>With customizable short cut keys</i>	1	set	15,000.00	15,000.00
3882	OVCAA	Webcam	1080 full HD pixel webcam Resolution: 8MP or higher	2	unit	2,000.00	4,000.00

			Focus Type: Auto High definition audio with built-in microphone 180-360 degree swivel USB connectivity Compatible with Windows 7, 8, 10 or higher and macOS				
		Headphones	Extrabass headphones with noise cancelling microphone Volume control & AUX in: Yes USB Connectivity: Yes Input Impedance: 32ohms Compatible with Windows 7, 8, 10 or higher and macOS Good for gaming, music and videoconferencing	2	unit	2,000.00	4,000.00
3886	OVCA	Webcam	1080 full HD pixel webcam Resolution: 8MP or higher Focus Type: Auto High definition audio with built-in microphone 180-360 degree swivel USB connectivity Compatible with Windows 7, 8, 10 or higher and macOS	20	unit	2,000.00	40,000.00
		Headphones	Extrabass headphones with noise cancelling microphone Volume control & AUX in: Yes USB Connectivity: Yes Input Impedance: 32ohms Compatible with Windows 7, 8, 10 or higher and macOS Good for gaming, music and videoconferencing	20	unit	2,000.00	40,000.00
		Printer	Multifunction Inktank Printer Printing type: Color, Black and White Printing technology: Inkjet Scanner type: Flatbed Print Resolution: 4800x1200 dpi Print Speed Black: 33 ppm Print Speed Color: 20 ppm Paper Size: A4, Legal, Letter Included bottle yield: Black and color Standard Warranty Compatibility: Windows 7, 8, 10 or later, macOS Comes with power adaptor and printer cable	1	unit	15,000.00	15,000.00
		Ink	Ink Tank - Black Ink compatible for the multifunction inktank	3	unit	700.00	2,100.00
		Ink	Ink Tank - Cyan Ink compatible for the multifunction inktank	3	unit	700.00	2,100.00
		Ink	Ink Tank - Magenta Ink compatible for the multifunction inktank	3	unit	700.00	2,100.00
		Ink	Ink Tank - Yellow Ink compatible for the multifunction inktank	3	unit	700.00	2,100.00
3973	OUR	Printer	B/W Laser Jet Printer Print technology: laser	1	pc	15,000.00	15,000.00

			<p>Print Speed: Black Letter: up to 19ppm; black A4: up to 18ppm</p> <p>Standard Printer Languages: host-based printing</p> <p>Number of print cartridges: 1 Black</p> <p>Duty Cycle: &gt;5,000 pages</p> <p>Wireless Capability: Yes</p> <p>Network Capabilities: Yes</p> <p>Control Panel: 3 LED indicator lights (wireless, attention, ready); 2 buttons (wireless, cancel)</p> <p>Paper Type Supported: Laser, Plain, Photo, Rough, Vellum, Envelopes, Labels, Cardstock, Transparencies, Postcards</p> <p>Paper Size Supported: Letter, A4, Legal, Executive, Postcards, Envelopes (no. 10 monarch)</p> <p>Compatible Operating Systems: Windows 7 or newer</p> <p>Warranty: &gt; 1 year warranty</p>				
		Webcam	<p>HD Webcam</p> <p>Dimenisions (HxWxD): 29mm x 94 mm x 24 mm</p> <p>HxWxD: 43.3 mm x 94 mm x 71 mm</p> <p>Max Resolution: 1080p/30fps - 720p/30fps</p> <p>Focus Type: Auto</p> <p>Built-in Mic: Stereo</p> <p>Tripod-ready universal clip fits laptops, LCD or monitors</p> <p>Cable length: &gt;= 1.5m</p> <p>Lens: Full HD Glass</p> <p>Microphone: Stereo</p> <p>Field View: 78 degrees</p> <p>Compatible with: Windows 7, 8, 10 or later</p> <p>Works in USB Video Device Class (UVC) mode with supported video-calling clients: macOS 10.10 or later</p> <p>ChromeOS, Android v5.0 or above</p> <p>USB port</p> <p>Internet connection</p> <p>Works with multiple platforms (Skype, Zoom, etc.)</p> <p>Warranty: &gt;= 2 years</p>	4	pc	4,000.00	16,000.00
		Headphones	<p>Noise Cancelling Headphones: Wireless bluetooth over the ear headset with mic for phonecall</p> <p>Headphone type: Closed Dynamic</p> <p>Weight: &lt;= 140g</p> <p>Driver unit: 30mm</p> <p>Magnet: Ferrite</p> <p>Volume Control: Yes</p> <p>Bluetooth Technology: Yes</p> <p>Bluetooth Range: line of sight 10 meters</p> <p>Bluetooth Frequency Range: 2.4GHz band (2.4GHz-2.4835GHz)</p> <p>Battery Charge Time: Approx. &lt;= 4.5 hours</p> <p>Battery Charge Method: USB Cable Type-C (&gt;20cm length)</p>	4	pc	4,000.00	16,000.00

			Battery Life Music Playback: 35 hours Battery Life Communication: 30 hours Battery Life Wait Time: 200 hours Support Various Audio Formats Easy Handsfree calling				
		UPS	Universal Power Supply UPS 625VA, 230V, AVR, Floor With 3 Universal Sockets and Surge Protector Input 230V/Output 230V  Includes 1 - Detachable 2.0m NEMA 5-15p to IEC C13 power cordal	2	pc	5,500.00	11,000.00
3893	OC	External Hard drive	1-2TB Ultra Slim New USB3.0 Portable External Hard Drive for PC, Laptop, & Mac; color: black/grey/platinum Capacity :1-2TB  Hard Drive Interface: USB 2.0/3.0 Hard Drive Rotational Speed: 1 rpm Max Speed: 120 MB/s Enclosure: Aluminum Works with: Mac/Windows Item weight: 4.5 oz or lower Item dimensions LxWxH: 4.52 x 3.07 x 0.46 inches 18" (46cm) USB 3.0 cable or slimmer Quick start guide Downloadable Toolkit Backup Software	15	lot	5,000.00	75,000.00
		Headset	Noise-cancelling headsets with microphone, wireless (color: black/grey/beige/platinum)  Headphone Active Noise Cancelling  Headset deep bass hi-fi monitor earphones 30+ hours of wireless playtime  Heaphone features remote control, water resistant/waterproof, sweat resistant/sweat proof, Noise cancellation/noise reduction, noise isolating, built-in microphone, DJ, studio, answer/end call, volume control, bluetooth/wireless, precision, NFC, transducer, circumaural, high resolution, open back, audio quality, bluetooth, with warranty inclusive of: travel case: 1, removable 3.5mm cable with microphone x 1, user manual, with legal and safety information x 1, micro USB charging cable x 1	15	unit	5,000.00	75,000.00
		Laptop Charger	Portable Laptop Charger, 6400mA AC Power Bank 220V 50hz 130W AC Outlet Portable Laptop Charger USB C PD 36w QC3, color: black/grey/platinum Capacity: 6400mAh 236.8wh Battery type: lithium ion batter Size: 220*151*40mm Net weight: 1785g Input: DC 19V2A Charging time: 8-10 hours Output: AC: 220V 50hz 130W QC3.0 USB 1&2: 5-6.5V/3A, 6.5- 9V/2A, 9-12V/1.5A USB type C PD: 5V/9V/12V 3A (max) Max output: 130watts	15	lot	15,000.00	225,000.00

			Material: ABS Plastic/Aluminium Certification: CE, FCC, RoHS, UN38.3, MSDS				
		Webcam	Wide Angle Auto Focus Webcam 2MP HD USB Plug and Play Desktop Laptop Webcam Built-in Microphone, lightweight, portable Autofocus, convenient and fast Full HD 1080p output with extremely high color reproduction Wide-angle without distortion, the horizontal angle can reach 85 degrees Built-in double microphone, pickup distance can reac 5-8 meters USB driver-free, plug and play, high compatibility Suitable for video conference, webcast, video call, etc. Colour: Black; Material: ABS Package contents: 1xPC Camera, 1xUSB Cable, 1xUser Manual; compatible with Windows/macOS	15	unit	3,000.00	45,000.00
<b>GRAND TOTAL</b>							<b>1,183,200.00</b>

# ***Section IV. General Conditions of Contract***

## **1. Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## **2. Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## **3. Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## **4. Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## **5. Warranty**

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## *Section V. Special Conditions of Contract*

GCC Clause	
1	<p><b>Delivery and Documents –</b>            For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>“The delivery terms applicable to the Contract are DDP delivered University of the Philippines Cebu Learning Commons Gorordo Ave. Lahug Cebu City. In accordance with INCOTERMS.”            Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site  <i>Gerran H. Simacon</i>  <i>Information Technology Center</i></p> <p><b>Incidental Services –</b>            The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:  <b>start-up of the supplied Goods;</b></p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>
	<p><b>Packaging –</b>            The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:            Name of the Procuring Entity            Name of the Supplier</p>

	<p>Contract Description  Final Destination  Gross weight  Any special lifting instructions  Any special handling instructions  Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b>  Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p>
2.2	<p>The terms of payment shall be as follows: <b><i>Advance payment may be made upon effective date of contract upon request of supplier. Complete payment shall be done after delivery of all items awarded</i></b></p>
4	<p>The inspections and tests that will be conducted are:  <b><i>For post qualification, the evaluation of the bidders bid will include actual observation of operation of a similar unit to be delivered to UP Cebu</i></b>  <b><i>Physical inspection of items and evaluation of specifications.</i></b></p>

## *Section VI. Schedule of Requirements*

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description						Delivered , Weeks/ Months
	Name of Item	Specifications	Qty	Unit	ABC		60 days
					Unit Price	Total	
	Printer	Multifunction Continuous Inkjet Printer	10	unit	14,000.00	140,000.00	
	Ink	Inkjet Ink, Color Black	50	pc	700.00	35,000.00	
	Ink	Inkjet Ink, Color Cyan	30	pc	700.00	21,000.00	
	Ink	Inkjet Ink, Color Magenta	30	pc	700.00	21,000.00	
	Ink	Inkjet Ink, Color Yellow	30	pc	700.00	21,000.00	
	USB	Dual-USB Drive 3.0, 64GB, compatible with Android devices/micro USB	200	pc	1,000.00	200,000.00	
	Headset	USB Computer headset Enhanced digital and in-line controls Noise cancelling	5	pc	3,000.00	15,000.00	
	Webcam	Webcam with microphone, with USB port Full HD 1080p video capture Built-in microphone with automatic noise reduction	5	pc	8,000.00	40,000.00	
	USB	Flash Drive - USB 3.0, 64GB, Dual drive for android smartphones	132	pc	650.00	85,800.00	
	Camera	Camera with microphone	1	set	15,000.00	15,000.00	
	Webcam	1080 full HD pixel webcam	2	unit	2,000.00	4,000.00	
	Headphones	Extrabass headphones with noise cancelling microphone	2	unit	2,000.00	4,000.00	
	Webcam	1080 full HD pixel webcam	20	unit	2,000.00	40,000.00	
	Headphones	Extrabass headphones with noise cancelling microphone	20	unit	2,000.00	40,000.00	
	Printer	Multifunction Ink tank Printer	1	unit	15,000.00	15,000.00	
	Ink	Ink Tank - Black	3	unit	700.00	2,100.00	
	Ink	Ink Tank - Cyan	3	unit	700.00	2,100.00	
	Ink	Ink Tank - Magenta	3	unit	700.00	2,100.00	
	Ink	Ink Tank - Yellow	3	unit	700.00	2,100.00	
	Printer	B/W Laser Jet Printer	1	pc	15,000.00	15,000.00	
	Webcam	HD Webcam	4	pc	4,000.00	16,000.00	
	Headphones	Noise Cancelling Headphones: Wireless bluetooth over the ear headset with mic for phonecall	4	pc	4,000.00	16,000.00	
	UPS	Universal Power Supply	2	pc	5,500.00	11,000.00	
	External Hard drive	1-2TB Ultra Slim New USB3.0 Portable External Hard Drive for PC, Laptop, & Mac; color: black/grey/platinum	15	lot	5,000.00	75,000.00	

	Headset	Noise-cancelling headsets with microphone, wireless (color: black/grey/beige/platinum)	15	unit	5,000.00	75,000.00	
	Laptop Charger	Portable Laptop Charger, 64000mA AC Power Bank 220V 50hz 130W AC Outlet Portable Laptop Charger USB C PD 36w QC3, color: black/grey/platinum	15	lot	15,000.00	225,000.00	
	Webcam	Wide Angle Auto Focus Webcam 2MP HD USB Plug and Play Desktop Laptop Webcam Built-in Microphone, lightweight, portable	15	unit	3,000.00	45,000.00	

## *Section VII. Technical Specifications*

Item	Specification					Statement of Compliance
	Name of Item	Specifications	Qty	Unit	ABC	
					Unit Price	Total
Printer	Multifunction Continuous Inkjet Printer Printing type: Color, Black and White Printing Technology: Inkjet Print Resolution: 4800x1200 dpi Print Speed Black: 33 ppm Print Speed Color: 20 ppm Paper Size: A4, Legal, Letter Included bottle yield: Black and color Standard Warranty Compatibility: Windows 7, 8, 10 or later, macOS Comes with power adaptor and printer cable	10	unit	14,000.00	140,000.00	
Ink	Inkjet Ink, Color Black Ink compatible for the multifunction inkjet printer	50	pc	700.00	35,000.00	
Ink	Inkjet Ink, Color Cyan Ink compatible for the multifunction inkjet printer	30	pc	700.00	21,000.00	
Ink	Inkjet Ink, Color Magenta Ink compatible for the multifunction inkjet printer	30	pc	700.00	21,000.00	
Ink	Inkjet Ink, Color Yellow Ink compatible for the multifunction inkjet printer	30	pc	700.00	21,000.00	
USB	Dual-USB Drive 3.0, 64GB, compatible with Android devices/micro USB	200	pc	1,000.00	200,000.00	
Headset	USB Computer headset Enhanced digital and in-line controls Noise cancelling	5	pc	3,000.00	15,000.00	
Webcam	Webcam with microphone, with USB port Full HD 1080p video capture Built-in microphone with automatic noise reduction	5	pc	8,000.00	40,000.00	
USB	Flash Drive - USB 3.0, 64GB, Dual drive for android smartphones	132	pc	650.00	85,800.00	
Camera	Camera with microphone	1	set	15,000.00	15,000.00	

	<p><i>Resolution:720/30fps</i>  <i>Focus type: Auto focus</i>  <i>Lens technology: Standard</i>  <i>Built-in Mic: Mono</i>  <i>Universal clip fits laptop LCD or monitor</i></p> <p><b>USB Document Camera</b>  <i>8x mechanical zoom capacity</i>  <i>Shooting area:16.5"x12.4"</i>  <i>Frame rate:30fps</i>  <i>Lamp: built-in LED on camera head</i>  <i>USB image transmission: USB 2.0 (489mbps)</i>  <i>Video/audio recording</i>  <i>Built-in microphone</i>  <i>Image capture: single or continuous capture</i></p> <p><b>Drawing Tablet</b>  <i>Active area: 10"x5.6"</i>  <i>Suitable for both right and left handed users</i>  <i>Pencil-like stylus</i>  <i>With customizable short cut keys</i></p>					
Webcam	<p>1080 full HD pixel webcam  Resolution: 8MP or higher  Focus Type: Auto  High definition audio with built-in microphone  180-360 degree swivel  USB connectivity  Compatible with Windows 7, 8, 10 or higher and macOS</p>	2	unit	2,000.00	4,000.00	
Headphones	<p>Extrabass headphones with noise cancelling microphone  Volume control &amp; AUX in: Yes  USB Connectivity: Yes  Input Impedance: 32ohms  Compatible with Windows 7, 8, 10 or higher and macOS  Good for gaming, music and videoconferencing</p>	2	unit	2,000.00	4,000.00	
Webcam	<p>1080 full HD pixel webcam  Resolution: 8MP or higher  Focus Type: Auto  High definition audio with built-in microphone  180-360 degree swivel  USB connectivity  Compatible with Windows 7, 8, 10 or higher and macOS</p>	20	unit	2,000.00	40,000.00	
Headphones	<p>Extrabass headphones with noise cancelling microphone  Volume control &amp; AUX in: Yes  USB Connectivity: Yes  Input Impedance: 32ohms  Compatible with Windows 7, 8, 10 or higher and macOS  Good for gaming, music and videoconferencing</p>	20	unit	2,000.00	40,000.00	
Printer	<p>Multifunction Inkjet Printer  Printing type: Color, Black and White  Printing technology: Inkjet  Scanner type: Flatbed</p>	1	unit	15,000.00	15,000.00	

	<p>Print Resolution: 4800x1200 dpi  Print Speed Black: 33 ppm  Print Speed Color: 20 ppm  Paper Size: A4, Legal, Letter  Included bottle yield: Black and color  Standard Warranty  Compatibility: Windows 7, 8, 10 or later, macOS  Comes with power adaptor and printer cable</p>				
Ink	<p>Ink Tank - Black  Ink compatible for the multifunction inktank</p>	3	unit	700.00	2,100.00
Ink	<p>Ink Tank - Cyan  Ink compatible for the multifunction inktank</p>	3	unit	700.00	2,100.00
Ink	<p>Ink Tank - Magenta  Ink compatible for the multifunction inktank</p>	3	unit	700.00	2,100.00
Ink	<p>Ink Tank - Yellow  Ink compatible for the multifunction inktank</p>	3	unit	700.00	2,100.00
Printer	<p>B/W Laser Jet Printer  Print technology: laser  Print Speed: Black  Letter: up to 19ppm; black  A4: up to 18ppm  Standard Printer Languages: host-based printing  Number of print cartridges: 1 Black  Duty Cycle: &gt;5,000 pages  Wireless Capability: Yes  Network Capabilities: Yes  Control Panel: 3 LED indicator lights (wireless, attention, ready); 2 buttons (wireless, cancel)  Paper Type Supported: Laser, Plain, Photo, Rough, Vellum, Envelopes, Labels, Cardstock, Transparencies, Postcards  Paper Size Supported: Letter, A4, Legal, Executive, Postcards, Envelopes (no. 10 monarch)  Compatible Operating Systems: Windows 7 or newer  Warranty: &gt; 1 year warranty</p>	1	pc	15,000.00	15,000.00
Webcam	<p>HD Webcam  Dimensions (HxWxD): 29mm x 94 mm x 24 mm  HxWxD: 43.3 mm x 94 mm x 71 mm  Max Resolution: 1080p/30fps - 720p/30fps  Focus Type: Auto  Built-in Mic: Stereo  Tripod-ready universal clip fits laptops, LCD or monitors  Cable length: &gt;= 1.5m  Lens: Full HD Glass  Microphone: Stereo  Field View: 78 degrees  Compatible with: Windows 7, 8, 10 or later</p>	4	pc	4,000.00	16,000.00

	<p>Works in USB Video Device Class (UVC) mode with supported video-calling clients: macOS 10.10 or later ChromeOS, Android v5.0 or above</p> <p>USB port</p> <p>Internet connection</p> <p>Works with multiple platforms (Skype, Zoom, etc.)</p> <p>Warranty: &gt;= 2 years</p>					
Headphones	<p>Noise Cancelling Headphones: Wireless bluetooth over the ear headset with mic for phonecall</p> <p>Headphone type: Closed Dynamic</p> <p>Weight: &lt;= 140g</p> <p>Driver unit: 30mm</p> <p>Magnet: Ferrite</p> <p>Volume Control: Yes</p> <p>Bluetooth Technology: Yes</p> <p>Bluetooth Range: line of sight 10 meters</p> <p>Bluetooth Frequency Range: 2.4GHz band (2.4GHz-2.4835GHz)</p> <p>Battery Charge Time: Approx. &lt;= 4.5 hours</p> <p>Battery Charge Method: USB Cable Type-C (&gt;20cm length)</p> <p>Battery Life Music Playback: 35 hours</p> <p>Battery Life Communication: 30 hours</p> <p>Battery Life Wait Time: 200 hours</p> <p>Support Various Audio Formats</p> <p>Easy Handsfree calling</p>	4	pc	4,000.00	16,000.00	
UPS	<p>Universal Power Supply</p> <p>UPS 625VA, 230V, AVR, Floor</p> <p>With 3 Universal Sockets and Surge Protector</p> <p>Input 230V/Output 230V</p> <p>Includes 1 - Detachable 2.0m NEMA 5-15p to IEC C13 power cordal</p>	2	pc	5,500.00	11,000.00	
External Hard drive	<p>1-2TB Ultra Slim New USB3.0 Portable External Hard Drive for PC, Laptop, &amp; Mac; color: black/grey/platinum</p> <p>Capacity :1-2TB</p> <p>Hard Drive Interface: USB 2.0/3.0</p> <p>Hard Drive Rotational Speed: 1 rpm</p> <p>Max Speed: 120 MB/s</p> <p>Enclosure: Aluminum</p> <p>Works with: Mac/Windows</p> <p>Item weight: 4.5 oz or lower</p> <p>Item dimensions LxWxH: 4.52 x 3.07 x 0.46 inches</p> <p>18" (46cm) USB 3.0 cable or slimmer</p> <p>Quick start guide</p> <p>Downloadable Toolkit Backup Software</p>	15	lot	5,000.00	75,000.00	
Headset	<p>Noise-cancelling headsets with microphone, wireless (color: black/grey/beige/platinum)</p> <p>Headphone Active Noise Cancelling</p> <p>Headset deep bass hi-fi monitor earphones 30+ hours of wireless playtime</p>	15	unit	5,000.00	75,000.00	

		Headphone features remote control, water resistant/waterproof, sweat resistant/sweat proof, Noise cancellation/noise reduction, noise isolating, built-in microphone, DJ, studio, answer/end call, volume control, bluetooth/wireless, precision, NFC, transducer, circumaural, high resolution, open back, audio quality, bluetooth, with warranty inclusive of: travel case: 1, removable 3.5mm cable with microphone x 1, user manual, with legal and safety information x 1, micro USB charging cable x 1				
Laptop Charger		Portable Laptop Charger, 6400mA AC Power Bank 220V 50hz 130W AC Outlet Portable Laptop Charger USB C PD 36w QC3, color: black/grey/platinum Capacity: 6400mAh 236.8wh Battery type: lithium ion batter Size: 220*151*40mm Net weight: 1785g Input: DC 19V2A Charging time: 8-10 hours Output: AC: 220V 50hz 130W QC3.0 USB 1&2: 5-6.5V/3A, 6.5-9V/2A, 9-12V/1.5A USB type C PD: 5V/9V/12V 3A (max) Max output: 130watts Material: ABS Plastic/Aluminium Certification: CE, FCC, RoHS, UN38.3, MSDS	15	lot	15,000.00	225,000.00
Webcam		Wide Angle Auto Focus Webcam 2MP HD USB Plug and Play Desktop Laptop Webcam Built-in Microphone, lightweight, portable Autofocus, convenient and fast Full HD 1080p output with extremely high color reproduction Wide-angle without distortion, the horizontal angle can reach 85 degrees Built-in double microphone, pickup distance can reach 5-8 meters USB driver-free, plug and play, high compatibility Suitable for video conference, webcast, video call, etc. Colour: Black; Material: ABS Package contents: 1xPC Camera, 1xUSB Cable, 1xUser Manual; compatible with Windows/macOS	15	unit	3,000.00	45,000.00

# ***Section VIII. Checklist of Technical and Financial Documents***

## **I. TECHNICAL COMPONENT ENVELOPE**

### ***Class “A” Documents***

#### **Legal Documents**

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);  
**or**
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,  
**and**
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
**and**
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

#### **Technical Documents**

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);  
**and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### **Financial Documents**

- (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding

calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

***Class "B" Documents***

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

***Other documentary requirements under RA No. 9184 (as applicable)***

- (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

**25 FINANCIAL COMPONENT ENVELOPE**

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

