



**UNIVERSITY OF THE PHILIPPINES CEBU**  
BIDS AND AWARDS COMMITTEE  
**Request For QUOTATIONS ( SVP )**

posting

RFQ # 2020-11-0187

Date: November 10, 2020

Company name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No. / Fax No. \_\_\_\_\_  
Contact Person \_\_\_\_\_

Please quote your lowest government price inclusive of VAT on the item/s listed below under the most advantageous terms in favor of the government. Submit your quotation signed by you or your representative not later than **16 NOV 2020**  
For more information you may contact Ms. Maiko P. Palang at tel. no. (32)233-3497 or email at spmo.upcebu@up.edu.ph

**General Conditions:**

**Please attach:**

- a) PhilGEPS Registration Number / Certificate
- b) Business Permit/ Mayor's Permit (2019)
- c) ITR/ Business Tax Return/ EPS Print Out
- d) Omnibus Sworn Statement (For 50,000.00 and above) to be submitted before issuance of PO
- e) PCAB License (for INFRA Project Only)
- f) Management reserves the right to reject outright any contingent bids.

For the BIDS AND AWARDS COMMITTEE:

**MARLON R. UBALDO**  
Head, SPMO

Item#	QTY	UNIT	DESCRIPTION OF ITEMS	ABC (Per Item)	Compliance with technical specifications (Pls. Check)		PRICE		REMARKS (brand offer)
					Yes	No	Unit Price	Total Price	
<b>PR 3429 OUR</b>									
1	200	pc	Printing of UP Diploma Specifications: Paper Type: Parchment/ Diploma Paper/ Pergamenata or its equivalent, Thickness: 160 GSM or its equivalent Size: 8"10.5", Inclusive of Printing Please send proofing of Diploma Paper to O.U.R. for approval before printing ., (see OUR for Lay-out and Design or Sample)	201.00					
2	700	pc	Student Jacket-Expanded with cover Specifications: Design: Envelope Type, Color: White, Paper Type: Kraft Paper or its equivalent (preferably not glossy), Thickness: 230-250 GSM Size: 14.5"W x 9.5"H, Inclusive of Printing Please send proof to O.U.R. for approval before printing (see OUR for Lay-Out and Design or Sample)	50.00					
3	4	box	UP Official Mailing Envelope (size 10), 500 pcs/box (inclusive of Printing) See OUR for Template	750.00					

Note: To be delivered to UP Cebu

Canvassed:

Maiko P. Palang

Signature over printed name

**TOTAL ABC: Php: 78,200.00**

**Funding Source:**

**Terms of payment:** at least 45 days after acceptance of delivered items.

**Validity of price quotation:** 60 days

Signature over printed name /Date

TelephoneNo.: \_\_\_\_\_

Email Address: \_\_\_\_\_