



UP High School Cebu
Gorordo Avenue, Lahug
Cebu City 6000

Tel. No.: (032) 232-8187 / (032) 232-2642 local 301

General Guidelines for the Junior High School Admission Test (JHSAT)

A. Democratized Admission Policy

The University of the Philippines has adopted a policy of democratized admission for students in the high schools of the UP System. Under this concept, “every high school in UP is a program for helping economically disadvantaged but deserving students gain access to tertiary level education in UP.” Pursuant to this policy, UP High School Cebu admits Grade 7 students from low-income families. As such, the High School is an experimental laboratory for innovative teaching strategies designed to better prepare the students for tertiary education particularly in the UP System where they can avail of subsidized education through the socialized tuition program.

B. Schedule of Admission Activities

November 6, 2019	-	Start of application process
February 20, 2020	-	Last day for filing of JHSAT application (Note: No HSAT application processing from 14 Dec. 2019 to 01 Jan. 2020 , Christmas Vacation)
February 27, 2020	-	Giving out of test permits
March 1, 2020	-	JHSAT (Junior High School Admission Test)
March 9, 2020	-	Giving out of official results to each examinee
April 13, 2020	-	Pre-enrollment of qualifiers
April 14, 2020	-	Pre-enrollment of waitlisted qualifiers

NOTE:
Submission of requirements and filling out of application forms are done from 8:00 – 11:00 a.m. and 1:00 – 4:00 p.m. only from Monday to Friday.

C. Qualifications for Admission

To qualify for the JHSAT, an applicant must:

1. be an elementary school graduate by the end of School Year 2019-2020;
2. not have previously studied in another high school;
3. have a computed mean grade of **85** or better for the following subjects: Math, Science, English/Reading, Civics/Social Studies, and Filipino at the time of filing of application. Moreover, he/she must have **NO** grade below 80 in any subject;
4. has a conduct grade of B or its equivalent; and
5. come from a family whose total annual gross income is P250,000.00 or less. This requirement is waived for dependents of UP personnel.

D. Supporting Documents Required

1. Two (2) copies of **RECENT** 2x2 colored or black and white photo with the applicant’s complete name tag;
2. A certified true copy of grades (signed by the Principal or the Adviser) of the latest grading period (2nd or 3rd Grading Period). (NOTE: *A photocopy without the original signature of the Principal or the Adviser will not be honored.*);
3. Documents on family income (both mother and father)
 - i. A copy of the BIR Form No. 2316 of the latest year (2018) for parent or parents who are employed. If one of the parent is unemployed, both parents will attach a notarized affidavit stating the source of income of the family and the family’s total annual gross income;
 - ii. A certification of “No/Low income” from the BIR if both parents are not working;

- iii. A copy of the business tax of the latest year (2018) for those engaged in business;
 - iv. A copy of the latest contract (POEA-Certified) for OFW parents which specifies the compensation;
 - v. A certification as single parent from DSWD or a photocopy of the DSWD ID in case applicable;
 - vi. A certification as recipient of the Pantawid Familyang Pilipino Program from DSWD;
4. A copy of the latest electric bill;
 5. A clear vicinity sketch or map of the applicant's residence; and
 6. A photograph of the applicant in front and inside (showing full interior) of his/her house (see sample pictures).

E. UP Cebu Personnel

1. Definition

- i. UP Cebu Personnel refers to all full-time personnel – permanent or temporary, regular, incumbents, substitutes, casual or contractual personnel (as stated in the “Matters Arising from the Minutes” during the 27 August 1992 meeting). However, only UP personnel who has rendered at least one year of service may apply for the waiver of the income requirement for applicants as their dependent.
- ii. A qualified UP employee dependent refers to a child whether legitimate, illegitimate and legitimated or adopted. Copies of corresponding legal documents must be submitted.

2. Policies

- i. If a dependent belongs to the top forty (40) examinees, he/she is automatically qualified for UPHS admission.
- ii. If a dependent is in the 41st – 80th rank, he/she is automatically a priority in the **waitlist**.
- iii. If a dependent's rank is below 80, he/she is disqualified for admission.

F. Steps in the Application Process

1. The applicant, **together with his/her parent**, submits the following to the receiving clerks
 - a. complete documents;
 - b. long folder; and
 - c. fastener

Applicants who are NOT accompanied by his/her parent/parents will NOT be entertained.

2. The applicant fills out the JHSAT Application Form.
3. A faculty member then a) checks if the application form is properly filled out, b) interviews the applicant, and c) interviews the accompanying parent.
4. The accompanying parent signs the sworn statement on the JHSAT Application Form.
IMPORTANT: UP High School Cebu may refuse acceptance of incomplete documents or improperly filled out forms. Also, it reserves the right to perform a social investigation (SI), if needed, to verify the accuracy and veracity of the information submitted by the applicant.

G. Fees

An application fee of **three hundred pesos (P300.00)** is required which will be paid at the UP Cebu Cashier's office.

H. Coverage of the Junior High School Admission Test (JHSAT)

The JHSAT covers the following subject areas:

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|-------------------|-------------------|
| 1. Mental Ability | 4. Mathematics |
| 2. English | 5. Social Studies |
| 3. Filipino | 6. Science |

Except for the Filipino area, all other subject areas are administered in the English language.

Sample pictures

- The applicants must submit pictures of the different part of his/her house.
- The applicant must be in the picture as well.



Full Exterior of the house



Living Room



Bedroom



Comfort Room



Kitchen