Standard Form Number: SF-GOODS-05

Revised on: July 28, 2004

**INVITATION TO BID**

The University of the Philippines Cebu, through its Bids and Awards Committee (BAC), invites bidders to bid for the hereunder project:

Name of Projects : **Procurement of Janitorial Services**

Location  **: UP Cebu Lahug Campus**

Approved Budget for

 the Contract (ABC) : **PhP 2,300,000.00**

Delivery Period : **Delivery of Janitorial Services is required for a period of One (1) Year after Issuance**

 **and Receipt of the Notice to Proceed**

Prospective bidders should have experience in undertaking a similar project within the last 3 (three) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary “pass/fail” criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the **latest pertinent provisions of R.A. 9184** **and its Implementing Rules and Regulation (IRR).**

The complete schedule of activities is listed as follows:

|  |  |
| --- | --- |
| BAC Activities | **Schedule** |
| **1. Issuance of Bid Documents** | **Starting 11 May 2018** |
| **2. Pre-Bid Conference** | **21 May 2018 @ 10:00 AM, UP Cebu BAC Office, 2nd Floor, Admin Building**  |
| **3. Deadline for Submission and**  **Opening of Bids** | **04 June 2018 @ 10:00 AM, UP Cebu BAC Office, 2nd Floor, Admin Bldg.** |

Bid Documents may be acquired by interested Bidders from the address below and upon payment of a non-refundable fee in the amount of **Two Thousand Five Hundred Pesos (PhP 2,500.00)** only at the UP Cebu Cashier**.** It may also be downloaded free of charge from the website of the Philippine Electronic Procurement System (PhilGEPS) and from the UP Cebu website ([www.upcebu.edu.ph](http://www.upcebu.edu.ph/)) provided that bidder shall pay the non-refundable fee for the bidding documents not later than the submission of bids.

UP Cebu assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

 Approved by:

 **Dr. Lorel S. Dee**

 BAC Chair

Dates of Publication: **None**

Posting Dates : **11 May - 04 June 2018**

 **PhilGEPS**

 **upcebu.edu.ph**